

Executive Board – 20 June 2023

Subject:	Statement of Community Involvement
Corporate Director(s)/Director(s):	Sajeeda Rose, Corporate Director for Growth and City Development Paul Seddon, Director of Planning & Regeneration
Portfolio Holder(s):	Cllr Angela Kandola, Highways, Transport and Planning
Report author and contact details:	Steve Ryder (0115) 8763970 steve.ryder@nottinghamcity.gov.uk
Other colleagues who have provided input:	Karen Shaw (0115) 876 3969 karen.shaw@nottinghamcity.gov.uk
Subject to call-in:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Key Decision:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Criteria for Key Decision:	
(a)	<input type="checkbox"/> Expenditure <input type="checkbox"/> Income <input type="checkbox"/> Savings of £750,000 or more taking account of the overall impact of the decision
and/or	
(b)	Significant impact on communities living or working in two or more wards in the City <input type="checkbox"/> Yes <input type="checkbox"/> No
Type of expenditure:	<input type="checkbox"/> Revenue <input type="checkbox"/> Capital If Capital, provide the date considered by Capital Board Date: N/A
Total value of the decision:	Nil
Wards affected:	All
Date of consultation with Portfolio Holder(s):	11 May 2023
Relevant Council Plan Key Outcome:	
Green, Clean and Connected Communities	<input checked="" type="checkbox"/>
Keeping Nottingham Working	<input type="checkbox"/>
Carbon Neutral by 2028	<input type="checkbox"/>
Safer Nottingham	<input type="checkbox"/>
Child-Friendly Nottingham	<input type="checkbox"/>
Living Well in our Communities	<input type="checkbox"/>
Keeping Nottingham Moving	<input type="checkbox"/>
Improve the City Centre	<input type="checkbox"/>
Better Housing	<input type="checkbox"/>
Serving People Well	<input checked="" type="checkbox"/>
Summary of issues (including benefits to citizens/service users):	
<p>As a requirement of the Planning and Compulsory Purchase Act 2004, the City Council must prepare a Statement of Community Involvement (SCI) for planning applications and planning documents, setting out how the Council will engage and involve the local community and other interested parties when carrying out its statutory planning functions. An SCI must be reviewed every 5 years.</p> <p>This SCI replaces the version previously adopted by the Council in November 2019, as well as the June 2020 Interim SCI which contained temporary amendments in response to the restrictions associated with the COVID 19 pandemic.</p> <p>This replacement SCI largely includes many of the pre-Covid consultation techniques as well as links to the Design Quality Framework online Community Engagement Guide, which sets out the city's aspirations regarding public involvement in design and planning processes. It is timely to review the SCI along with incorporating changes to procedures as a direct result of the Covid 19 pandemic and lessons learnt.</p> <p>Consultation on the revised SCI was undertaken between 15 August and 10 October 2022.</p>	
Does this report contain any information that is exempt from publication?	

No

Recommendation(s):

1 That the Statement of Community Involvement (attached as Appendix A) be adopted.

1. Reasons for recommendations

- 1.1 The Planning and Compulsory Purchase Act 2004 places a requirement on the City Council as planning authority to prepare a Statement of Community Involvement (SCI) setting out how the Council will engage and involve the local community and other interested parties when carrying out its statutory planning functions. This includes the consultation of planning applications and what consultation will be undertaken as part of the Local Plan production process. The SCI must be reviewed every 5 years.
- 1.2 Following the statutory period of consultation, the draft has been amended in light of the comments made as appropriate and it is now considered fit for purpose to ensure that communities and interested parties are appropriately engaged in the planning process.

2. Background (including outcomes of consultation)

- 2.1 A new SCI has been developed to replace the SCI previously adopted by the Council in November 2019, as well as the June 2020 Interim SCI which contained temporary amendments in response to the restrictions associated with the COVID 19 pandemic.
- 2.2 The Statement of Community Involvement largely includes many of the pre-Covid consultation techniques as well as links to the Community Engagement Guide, which sets out the Council's aspirations regarding public involvement in design and planning processes.
- 2.3 In accordance with Article 10 of the Constitution, the SCI was approved by the Portfolio Holder for Leisure, Culture and Planning as a draft for consultation. Consultation was undertaken between 15 August and 10 October 2022
- 2.4 A total of 29 representation comments were received from 15 interested parties. All comments have been considered and a number of changes to the SPD have been made as a result. The Report of Consultation in Appendix B sets out the comments made, and the City Council's response to them, together with any recommended changes to the draft document. In summary, the main changes that have been made are that Appendix B of the document has been amended to include more consultation bodies, points of procedural clarification have been made throughout the document, information on the City Council's Community Engagement Guide has been included, links to further useful documents have also been added into the document and information on data protection references have been updated. Issues raised during the consultation phase, but not pertaining to the SCI document or its related processes (e.g. issues raised on detailed planning application matters) were directed to the appropriate body for resolution.
- 2.5 Furthermore, alongside amendments proposed directly as a result of comments received a number of minor amendments were made, for example to address typographical errors and for further clarity.

3. Other options considered in making recommendations

- 3.1 None. The City Council has a statutory responsibility to prepare an up-to-date Statement of Community involvement and review this every 5 years.

4. Consideration of Risk

- 4.1 There is not considered to be any risk to the council in adopting the SCI.

5. Best Value Considerations, including consideration of Make or Buy where appropriate

The SCI states whom the Council will consult with, how they will be consulted, and when in a cost-effective, efficient, and in a proportionate manner, and has been reviewed through a Best Value duty lens.

6. Finance colleague comments (including implications and value for money/VAT)

- 6.1 Nottingham City Council Planning department requires community input to support the Local Plan and ensure that the City Council's development ambitions are met, Therefore the statement of community involvement is required. This is a continuation of service with no attached cost, Therefore will have no impact on the MTFP.

Paul Rogers, Commercial Finance Business Partner, 24 April 2023

7. Legal colleague comments

It is a statutory requirement for the Council to publish a Statement of Community Involvement (SCI). This is an Executive function though the Planning Committee was consulted as part of the consultation process. It appears that the appropriate statutory procedure has been followed and therefore subject to consideration of the consultation responses it is within the Executive Board's power to adopt the SCI.

Ann Barrett, Team Leader Legal Services, 26 April 2023

8. Other relevant comments

Consultation was undertaken with NCC colleagues in the preparation of the SCI, with comments received helping to shape the document and develop the approach to engagement.

9. Crime and Disorder Implications (If Applicable)

- 9.1 N/A

10. Social value considerations (If Applicable)

- 10.1 N/A

11. Regard to the NHS Constitution (If Applicable)

- 11.1 N/A

12. Equality Impact Assessment (EIA)

12.1 Has the equality impact of the proposals in this report been assessed?

No

Yes

Attached as Appendix C, and due regard will be given to any implications identified in it.

13. Data Protection Impact Assessment (DPIA)

13.1 Has the data protection impact of the proposals in this report been assessed?

No

A DPIA is not required because the SCI will not in itself collect any personal data.

14. Carbon Impact Assessment (CIA)

14.1 Has the carbon impact of the proposals in this report been assessed?

No

Yes

Attached as Appendix D, and due regard will be given to any implications identified in it.

15. List of background papers relied upon in writing this report (not including published documents or confidential or exempt information)

15.1 None.

16. Published documents referred to in this report

16.1 None.